

SEMINOLE TRIBE OF FLORIDA

Tristan Evertz
Purchasing Department
Director

6300 STIRLING ROAD
HOLLYWOOD, FLORIDA 33024
PHONE: (954) 966-6300 x11193
E-MAIL: tristanevertz@semtribe.com
WEBSITE: <http://www.semtribe.com>



Tribal Officers:

MARCELLUS W. OSCEOLA, JR.
Chairman

HOLLY TIGER
Vice-Chairwoman

NAOMI WILSON
Secretary

PETER HAHN
Treasurer

RFP 118-2024 ARCHAEOLOGICAL LAND SURVEYING (LAKELAND)

Addendum No. 1, Date issued July 3, 2025

This Addendum No. 1 is hereby made a part of RFP 118-2024 and has been issued by the Seminole Tribe of Florida (hereinafter the “TRIBE”) to revise section(s) of the main solicitation document, to add a new attachment(s), to answer questions submitted by prospective bidders, and to extend the RFP date(s).

RFP 118-2024 is amended as follows:

1. **Revision of Section IV:**

The following paragraph(s) of Section IV – Submission Requirements & Instructions has been revised:

- Paragraph 4 “Attachments & Exhibits”

Bidders shall replace all previous versions of Section IV with the revised version attached to this Addendum No. 1 as *RFP 118-2024 Section IV REV001*. All previous mentions of Section IV in RFP 118-2024 shall now refer to the attached *RFP 118-2024 Section IV REV001*.

2. **Addition of new Attachment(s):**

The following attachment(s) are being released through this Addendum No. 1:

- *Attachment I – Project Location Map*
- *Attachment J – Shovel Tests Maps*
- *Attachment K – Gate Entrance Map*

3. Answers to Prospective Bidders' Questions:

The following questions are being addressed through this Addendum No. 1:

GENERAL	
1.	<p>Q: Is the TRIBE supplying the web map and smart form for the project, such as, iFieldMaps web map and the Survey123 Smart Form via your ArcGIS Online Organization?</p> <p>A: The TRIBE will supply smart forms, field maps, Survey123 through the TRIBE's ArcGIS Online Organization to the awarded CONTRACTOR. At this time, BIDDER may view <i>Attachment I – Project Location Map</i> released through this Addendum No. 1.</p>
2.	<p>Q: Will the awarded CONTRACTOR be allowed to have a partnered collaboration with ArcGIS Online to access and enter data? Will the electronic transmission of survey data be synched to the TRIBE's online organization at the end of the day?</p> <p>A: No, the TRIBE will administer data access directly in ArcGIS Online within the TRIBE's AGOL Organization and will provide access to the awarded CONTRACTOR's account.</p>
3.	<p>Q: Can the SHAPE files or Keyhole Markup Language Zipped (KMZ) files detailing the proposed shovel testing locations be provided?</p> <p>A: Please see the <i>Attachment J – Shovel Tests Maps</i> released through this Addendum No. 1.</p>
4.	<p>Q: Please confirm if the following is correct? <i>Attachment A – Scope of Work</i>, Paragraph 2 "Project Details," Section 2.8 "Ancestral Remains" states:</p> <ul style="list-style-type: none">• CONTRACTOR is not responsible for any artifact processing or report writing for this project. <p>A: CONTRACTOR is only responsible for completing fieldwork. CONTRACTOR is not responsible for any artifact processing or report writing for this project.</p>
5.	<p>Q: Does the Tribal Historic Preservation Office (THPO) permit case-based weighing and sampling of materials such as brick, clear glass, or shell in accordance with State Historic Preservation Office (SHPO) standards or should all cultural material greater than fifty (50) years old be collected?</p> <p>A: Brick, clear glass, and shell would all be acceptable objects for sampling. Poor quality/deteriorating metals would also be acceptable to document in field and/or sample.</p> <p>However, the TRIBE does collect all faunal bone. If sampling occurs, CONTRACTOR must document that it is a ten percent (10%) sample of items and put in the Notes field in Stratigraphic (ST) layer.</p>

6.	<p><u>Q:</u> <i>Attachment A – Scope of Work</i>, Paragraph 2 “Project Details,” indicates a bioarcheologist is required to be present for fieldwork. Please clarify the qualifications needed for the bioarcheologist role?</p> <p><u>A:</u> The TRIBE’s preferred Bioarcheologist qualifications are as follows:</p> <ul style="list-style-type: none"> • Master’s degree or higher in physical anthropology, bioarcheology, or osteology. • Three (3) years of experience identifying fragmentary human skeletal material and faunal remains. (Lab, field, or a combination totaling three (3) years of experience are acceptable). • Ability to meet minimum professional qualifications for archaeology as defined by the Department of the Interior in 36CFR61 preferred.
7.	<p><u>Q:</u> Is it acceptable for the field archaeologists to work under the remote supervision of a Secretary of Interior (SOI) qualified archaeologist? Or are graduate qualifications required of the supervisor present for fieldwork?</p> <p><u>A:</u> The SOI-qualified archaeologist is not required to be in the field at all times. Undergraduate degree is acceptable for field supervisor.</p>
8.	<p><u>Q:</u> What percentage of the project area/how many pre-plotted shovel tests are in areas that require machete/hand clearing?</p> <p><u>A:</u> Based off aeriels, approximately seventy percent (70%) of the shovel tests may need some kind of machete/hand clearing. However, it is unknown how thick many parts of the project areas are.</p>
9.	<p><u>Q:</u> Are there any exclusions for motorized vehicles on private roads or unpaved areas?</p> <p><u>A:</u> There is no exclusions for motorized vehicles within the project area, though access into the project area should be from various gates into that area and not by hopping fences from outside private roads. Please see <i>Attachment K – Gate Entrance Map</i> released through this Addendum No. 1.</p>
10.	<p><u>Q:</u> Will the TRIBE provide a map showing access roads accessible by standard roadway vehicle(s) (e.g., pickup truck)?</p> <p>Will specialized off-road vehicles like swamp buggies, all-terrain vehicles (ATV) or boats be necessary?</p> <p><u>A:</u> Please see <i>Attachment K – Gate Entrance Map</i> released through this Addendum No. 1. Both gates are accessible to pickup trucks.</p> <p>Off-road vehicles, such as 4-wheelers, may be needed during times when the land is inundated.</p>
11.	<p><u>Q:</u> Are there any soil contamination concerns (e.g., dip vats) or other safety considerations?</p>

	<u>A:</u> No hazardous substances have been recorded in the project location.
12.	<u>Q:</u> What is the total acreage for the project?
	<u>A:</u> The total acreage for this project is approximately four hundred and eighty-four (484) acres.
SUBMISSION REQUIREMENTS/INSTRUCTIONS	
13.	<u>Q:</u> Can the same three (3) projects listed in <i>Exhibit H-1 List of Recently Completed Projects and Customer Satisfaction</i> be used to complete <i>Exhibit H-2 List of Past Experience Performing Similar Projects</i> ?
	<u>A:</u> Yes, the same three (3) projects can be listed for both <i>Exhibit H-1 List of Recently Completed Projects and Customer Satisfaction</i> and <i>Exhibit H-2 List of Past Experience Performing Similar Projects</i> .
14.	<p><u>Q:</u> Please provide clarification for Section IV – Submission Requirements & Instructions, Paragraph 2 “Submission Requirements,” state:</p> <p>“BIDDER must include the items listed below as part of their submission to be considered for award:</p> <ul style="list-style-type: none"> • <u>Attachments & Exhibits Checklist</u> – BIDDER must initial next to each attachment and exhibit listed in the two (2) tables in Section IV, Paragraph 4, to confirm BIDDER’s submission includes each applicable completed form.” <p>Please clarify how the bidders are to return the initial Attachments & Exhibit Checklist; Is the intent for the entire RFP to be submitted as the BIDDER’s response? Or are these tables for informational purposes and not intended to be included in the BIDDER’s submission?</p>
	<u>A:</u> BIDDER may submit this requirement by extracting or printing Section IV, Paragraph 4 pages and initial as instructed either electronically or manually. BIDDER may also submit the entire RFP document as one file, with all required exhibits completed including Section IV, Paragraph 4 corresponding pages.
15.	<u>Q:</u> Should the BIDDER or their previous clients fill in the “Customer Satisfaction Rating” in <i>Exhibit H-1 List of Recently Completed Projects and Customer Satisfaction</i> ? Or will the TRIBE reach out to the indicated clients?
	<u>A:</u> BIDDER shall provide the information requested. The TRIBE may choose to contact the BIDDER’s previous client(s) to confirm the satisfaction rating(s).
16.	<u>Q:</u> During the Virtual Pre-Proposal Conference, it was mentioned that the start date may be pushed to after October 1, 2025. Is the completion date also anticipated to be pushed back after September 1, 2027?

A: Per *Attachment A – Scope of Work*, Paragraph 4 “Term/Duration,” “Fieldwork will commence October 1, 2025, and be completed by September 1, 2027. These dates will be modified if the signed contract is not complete by that start date.”

Two (2) years from the signed contract will be given to complete fieldwork (e.g., if contract is not signed until February 1, 2026, fieldwork must be completed by February 1, 2028).

4. Extension of RFP Date(s):

To allow additional time for prospective bidders to review answers provided by the TRIBE, the following date(s) have been revised:

The new **Proposal Due Date** is Monday, July 14, 2025 @ 5:00 PM (ET).

All other content for RFP 118-2024 remains the same.

END OF ADDENDUM NO. 1